

Date: 23th and 24th Feb 2021. Face-to-face in Wellington. NZNO

In attendance: Toni Johnson (Chairperson), Joanna Knight, Patrice Rosengrave (Secretary), Helen Poole (Treasurer), Mutian Tait, Angela Coward, Lynette Will, Avryl Way, Annie Bradley-Ingle (NZNO Professional Nurse Adviser)

Apologies: Nil

Item	Description	Responsibility	By
1.	<p>Minutes of the Previous Meeting Face to face 16th November 2020.</p> <p>Accepted Jo by seconded Toni</p>		
2.	<p>Annie: Budget Reduction in our core funding for our college.</p> <p>Therefore, we do we have to reduce our face-to-face meetings. A significant drop in revenue coming in and membership has dropped for NZNO. We are supposed to be cost neutral. Will this have a financial impact on the actual running of our college? Will our college remain viable?</p> <p>To voice our concerns about the potential reduction in core funding, as a college we have drafted a letter to David Woltman. See attached document.</p> <p>Discussion on how we can save money, should we reduce our face-to-face meetings, condense our meetings to do in one day? The committee decided that face-to-face meetings are important, and we should continue to do so.</p> <p>ASA conference is not happening this year, cancelled due to COVID</p>	<p>Committee members</p> <p>Angela to add information to Emag.</p>	
4.	<p>Annual Plan for 2021-2024</p> <p>Updated annual plan document. See attached.</p>	<p>Patrice to send to</p>	

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	<p>ASA not happening this year, do we have a symposium? Do we have it attached to study day.</p> <p>Flight Course – November 8-13th 2021</p> <ul style="list-style-type: none"> • Toni was in contact with Taz. • This year a combination of zoom and direct contact teaching. • Timetable will be similar to last year • Contact has been made with SIM team in Auckland and awaiting a quote • Hoping to have two SIMs running concurrently to improve the overall experience • SIM on Wednesday and Thursday. Is anyone able to help? • Toni will be present for the week. • Get Di to send out to members and put up on website, services. • Angela to advertise in the eMag • Those who were accepted last year and still meet the criteria will reapply and automatically be accepted. • 24 participants - \$1850 cost • Helen has spoken to Kevin about who has paid and who it still to pay from last year. • Need date confirmation, location and cutoff date for registration. • Online application system. Those offered a place last year should complete a new application form to ensure they still met criteria <p>Once application dates close, the committee will organize a zoom meeting to select applicants for the course.</p> <p>Skills and competency Framework updated in November.</p> <p>Once this has been approved by the committee, we will email to Di and put up onto the website.</p> <p>Need to check our passport and skills and competency framework are similar. Minor amendments have been made to doc.</p>	<p>committee for feedback.</p> <p>Angela to advertise course on Emag</p> <p>Annie to inquire about COVID insurance</p> <p>Patrice to complete edits and send to Di to put onto the website</p>	

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9.	<p>Passport. We have edited this and is now Some edits were made by the committee. This has now been finalized.</p> <p>Toni will get the passport formatted and then upload onto the website for flight nurses.</p> <p>NASO update from Toni.</p> <p>Financial Update Statement of Financial Performance Kevin Simmons Kevin will update our budget in the future (changes need to be made as ASA now cancelled, flight course is going ahead in Nov, plus we will have a symposium within this financial year) The budget is tight! Core funding should be sufficient to maintain face-to- face meetings. We should not have to decrease our face-to-face We made need to look at getting some sponsorship to help our college financially. See below the following potential funding bodies</p>	<p>Toni to send to her graphic person in Dunedin. Then will send to Di to put in the website</p>	
	<p>10.</p> <ul style="list-style-type: none"> • Nurses Education and Research foundation Trust fund (NERF) • Hugo Trust Fund • Nurses Memorial Trust Fund (for Canterbury Nurses) • Nurses Trust Management Trust Fund • Perpetual Guardian <p>We had a look at the NERF funding and scholarship grants available. Nothing really seemed appropriate. As a committee we did not think we should have to fund raise to ensure this college continues.</p> <p>Emag Updates will be put on Egmag regarding course, ASA, ideas for symposium content and expression of interest to present. Letter we sent to David Woltman and his response. Committee photo taken today on eMag.</p> <p>Jo has made a comment that standardizations for charges across DHBs in regard to St John's charges and aircraft</p>	<p>Angela</p>	

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	<p>providers etc have different charges. Costing different DHBs NASO have very little control over these differences.</p> <p>Succession Planning</p> <ul style="list-style-type: none"> • Angela, Toni and Jo will have completed their term • Mutian will come off <p>There will be 4 vacancies at our next AGM</p> <p>Portfolios – membership/social media/Emag</p> <ul style="list-style-type: none"> • Avryl - will take over Emag • Lynette to take over chair role when Toni leaves • Helen and Patrice, Ayril are staying on <p>Would be good to get representation for the following regions</p> <p>Nelson (Patrice to ask around for a replacement) Wanganui (Jo to ask around for a replacement) Wellington (Jo to ask around for a replacement) Dunedin (Adult service?)</p> <p>Next Committee Meeting</p> <p>Zoom to confirm placements for course (time to be confirmed) Zoom 17th May 2021 – 0900-1100 Face to Face 25th Feb 2022</p>		
	Meeting ended 24th Feb – 1253		